

Golf Commission Minutes
Tuesday, August 14, 2007 Noon
Waverly Country Club

Members Present: Klamfoth, Lutz, VanDaalen
Members Absent: Striepe, Tyler
Staff Present: Ray, Mason, Snook, Kirkpatrick
Council Present: Ribich, Rasmussen (12:10 pm)
Visitors Present: Thorson, Kruckenberg

Summary of Formal Action: The meeting was called to order at Noon by Chairperson Van Daalen.

Motion: Approve July minutes, with one amendment. Rasmussen would like it noted that she attended the July meeting.

11-07 Moved: Klamfoth Seconded: Lutz
Yes: 3 No: 0 Absent: 2

Regular Business:

1. Shotgun Policy.

Mason began by explain the potential issues of shotgun tournaments and examples of what has happened in the past. He would rather not have a policy but use staff discretion on accepting shotgun tournaments. Staff would like to have final numbers on participants 7 days in advance of the outing so that if there is not as many as were predicted, adjustments can be made on carts and tee times can be made available. The Pro said that there are no records from past events but a file has now been established on each event.

2. Pump Station/Irrigation

Ray began by reviewing the letter from the Waverly Health Center stating that they intend to give notice on the hospital project on January 1, 2008. Ray noted that with the pump station issues discussed last meeting, this may be an opportunity to start on the project, correct the deficiencies and be ready for the next season. Ray said that he would need a recommendation to the City Council to proceed with contracting the architect to produce plans and specs for the entire project. With plans and specs completed, work can begin on upgrading the pump station now so it will be ready for the 2008 season and sized for the future project.

Van Daalen asked about the sense of urgency felt from last months meeting. Snook reported it is not an emergency.

Ray stated the pump station upgrade is in the scope of work but not in the cost estimate. Snook said the architect thought the Health Center would not pay to replace the entire station in a project to do two holes. Snook has asked the architect and he is confident sufficient funds are in the project reserve funds to redo the pump station and complete the project.

Van Daalen reminded that this is not the official word and things may change before Jan. 1.

Ribich remarked that it could happen and time is money. Getting the design work done could provide us with more timely bids. Snook said all the planning and specification work is not a perishable commodity, if the hospital would not give notice for this year, the specs would need to

be updated in terms of cost estimates and technology, but everything else would remain the same.

Van Daalen would like to have the architect at the next meeting to determine what is included in the cost estimate and the design and project administration. He thought it would be good to review the project for the new commissioners. Ribich asked if the Golf Commission approved the concept plan. Ray will confirm.

3. Donated Tree Policy.

Snook introduced the tree donation policy. He agreed that we must be proactive to pre plan locations and species before requests come in so that people may have some choices. Secondly, any donation must be all encompassing in terms of costs of the tree. Installation, first years care, markings, etc. It should also be clear that trees not guaranteed are not the responsibility of the golf course for future replacement.

Motion: Any donated tree to the golf course has to be pre approved by the golf course superintendent for the type, size and location. Suggestions from the donator on any and all of these items will be considered but the final decision will be golf course staff.

12-07
Yes: 3

Moved: Lutz
No: 0

Seconded: Klamfoth
Absent: 2

4. Pro Shop/Beer Lease Country Club Negotiations.

Ray reminded the current Pro Shop and Beer leases with the Country Club expire on December 31. Van Daalen stated the situation is good the way it is now. It seems to be working.

Kruckenbergh mentioned some confusion on the men's invite event. A subcommittee of Van Daalen and Klamfoth along with Ray will meet with the Club Representatives to negotiate new leases.

Reports and Communications:

Director's Report:

- Ray updated financials. He asked if the Course would donate a 2008 individual season pass to WADG for the pin prize at their golf outing. The Commission reminded Ray that the event was at Centennial Oaks and recommended not to donate the prize.

Staff Report:

- Superintendent Report- Miserable weather pattern. Play is continuing. Problems being addressed
- Pro Report- no report

Club Communication:

- Thanks the Commission and the Pro for the job being done.

Chairperson's Report:

- None

Next month: Golf Course Architect, lease negotiations report

Next Meeting: Next meeting Tuesday, September 11, Noon- Waverly Country Club

Adjournment: Adjournment was at 1:13 pm.

Respectfully submitted,

Tab Ray
Leisure Services Director
Commission Secretary