

GOLF COMMISSION RETREAT MINUTES

Monday, May 17, 2004 ~ 5:30 p.m.

Conference Room ~ City Hall

Members Present: Egli, Klamfoth, Murray, Striepe, Van Daalen
Members Absent: None
Staff Present: Ray, Snook, Iverson, Jones, Quigley, Dennis
Council Present: Grace
Visitors Present: None

REGULAR BUSINESS

1. **Capital Improvements – Priorities** – Director Ray provided a listing for Cart Path Improvements that was drafted by Superintendent Snook. Snook stated this priority list can be revised as needed. Ray also reviewed the Golf Reserve Fund Spreadsheet and explained several notes on the history of the fund. He informed the Commission that because a Debt Service payment of \$30,000 was not made in FY01-02, a \$60,000 payment would be made during FY03-04. Council member Grace suggested asking the Finance Director to spread the \$30,000 over three years so that cart paths or other improvements could be made during this fiscal year.

The Commission discussed land acquisition opportunities and where funds for additional property would come from. Staff was directed to send a letter to a property owner asking to be notified if and when the owner decided to sell land. The Commission will review the priorities at the June meeting.

At the August meeting, the Commission will work on a statement to be presented to Council regarding the status of Golf Course operations.

2. **Review and Acceptance of Golf Course Mission Statement** – Director Ray reminded the Commission that at the April Planning Session, the roles of the Golf Course were discussed. From those ideas, Ray drafted a mission statement for the course. The Commission discussed whether a separate statement is needed. This issue will be discussed at the June Commission meeting.

3. **Summer Meeting Time** – The Commission agreed to meet at noon on the second Tuesday of each month at the Country Club through the summer.

REPORTS AND COMMUNICATIONS

Director's Report

- **Property Exchange** – Director Ray informed the Commission that the Country Club has tabled this item. He noted that when the lease is negotiated, this topic will be brought forward.

- Comparative Data – Director Ray reviewed the spreadsheet showing the comparison of sales between 2003 and 2004 for March and April. At this point, he sees no ill-effects of increasing fees. He also noted that 13 more season passes have been sold as compared to last year. The Commission would like to review an updated spreadsheet at each meeting.
- Private Lessons – Director Ray noted he has been unsuccessful at contacting two pros in the area who may be available to give private lessons. He will keep the Commission updated.
- Staffing Comparisons – Director Ray reviewed a survey comparing golf course labor budgets. He noted that each course is different in the type, size, and maintenance. Also, mowing frequencies, the number of bunkers, acres irrigated, and golfers' expectations and demands affect the labor force needed in each situation.

Staff Report

- Superintendent Snook informed the Commission that they have started to deep tine aeration of the greens with a new machine. This process will be done twice each year.
- Superintendent Snook also noted staff has received positive feedback regarding the course conditions.

Manager's Report

- Pro Shop Manager Iverson reviewed the calendar showing the golf tournaments that have been scheduled for 2004. This was in response to the comment at the strategic planning session questioning if the course had too many outings.

Next Meeting: Tuesday, June 8 at 12:00 p.m. ~ Country Club

Adjournment: The Commission adjourned at 6:40 p.m.

Respectfully submitted,

Tab Ray
Director of Parks and Recreation