

GOLF COMMISSION MEETING MINUTES
Monday, April 15, 2002 ~ 5:30 p.m.
City Hall Council Chambers

Members Present: Egli, Murray, Striepe, Van Daalen

Members Absent: Klamfoth

Staff Present: Ray, Snook, Iverson, Quigley

Visitors Present: Arch Murphy

Council Present: Patsy Reed, Mayor Ackerman

Summary of Formal Action: The meeting was called to order at 5:31 p.m.

Council Communication: None

Tabled Items: None

Regular Business:

1. Recommendation to Council on Agreement with Waverly Country Club on sharing costs of parking lot improvements – The Commission previously discussed an offer of \$9,000 from the Country Club to help fund the parking lot improvements. The Council directed staff to negotiate with the Club so that their contribution matches their portion of parking lot ownership, which would be \$9,611. Discussion followed on whether the City should ask them for more money since the figure of \$9,000 had already been agreed upon.

Motion: To recommend to the Council to approve the previous offer of \$9,000 split over the two years.

02-09	Moved: Murray	Seconded: Egli
Yes: 3	No: 1 (Striepe)	Absent: 1

Motion: To communicate to the Country Club Board that costs for future projects involving the parking area will be assessed based on the percentage owned by the Country Club.

02-10	Moved: Murray	Seconded: Egli
Yes: 4	No: 0	Absent: 1

2. Discussion of parking lot bid and option of paving 8th Street – Director Ray informed the Commission that the parking lot was budgeted at \$40,000 and the bid with administrative costs totals \$32,471. It would cost approximately \$6,000 to pave 8th Street from the north entrance of the parking lot to the intersection of 5th Avenue. While the Commission feels the street needs to be paved, there was concern regarding whether this is a City street or should be funded through the

project budget.

Motion: To recommend to Council to pave 8th Street from the parking lot to 5th Avenue by change order concurrent with the parking lot work.

02-11 Moved: Striepe Seconded: Murray
Yes: 4 No: 0 Absent: 1

3. Set fees for tee sign sponsorship beyond the initial three year agreement – Director Ray stated current tee sign sponsors have been inquiring about tee sign fees beyond the initial 3 years and \$800. The Commission feels if new sponsors sign up after the initial three year term, they should still be required to pay \$800.

Motion: To set renewal tee sign sponsorship fees at \$200 for three years.

02-12 Moved: Egli Seconded: Striepe
Yes: 4 No: 0 Absent: 1

4. Set date for Commission Retreat to discuss future initiatives and issues – Director Ray stated he would like to have a Commission Retreat at a neutral site to discuss future issues and concerns. A date will be confirmed at the May Commission meeting.
5. Discussion of request from Country Club regarding building an additional cart storage facility – Tabled to the May Commission meeting.
6. Marketing Plan – Director Ray reviewed the Marketing Plan projects presented by the Wartburg class, which included a PowerPoint presentation, billboard designs and logos. He also reviewed the Golf Course Marketing Plan Outline – 2002, which included Signage, the Grand Opening, Slogan Ideas, Website, Corporate / Packages, and Evaluation.
7. Golfers' Comments - None

Reports and Communication:

1. Superintendent's Report –
- #'s 1, 2, and 3 were seeded within the window and are coming along well.
 - There are some bare spots on the course and that DBI is seeding and filling in heads.
 - He also stated some winter disease developed under some covers.
 - Fertilization will take place every week for six weeks.
 - All tees have been hand mowed once.

2. Manager's Report – Jr. Iverson informed the Commission that 91 season passes and 47 trail fees have been sold thus far.

Next Meeting – Monday, May 20 at 5:30 p.m.

Adjournment: The Commission adjourned at 6:47 p.m.

Respectfully submitted,

Tab Ray
Director of Parks and Recreation