

Golf Commission Minutes
Monday, February 12, 2007
5:30 pm
City Hall Conference Room

Members Present: Klamfoth, Lutz, Striepe, VanDaalen
Members Absent: Murray
Staff Present: Ray, Snook,
Council Present: Ribich
Visitors Present: Thorson (WAGOCO),

Summary of Formal Action: The meeting was called to order at 5:30 pm by Chairperson Van Daalen.

Motion: Minutes were approved.

01-07	Moved: Klamfoth	Seconded: Lutz
Yes: 4	No: 0	Absent: 1

Regular Business:

1. Update for Golf Maintenance Building Project

Snook reviewed the bids with the apparent low totals of the building, concrete and electrical at \$48,715. This is funded from the property exchange with \$60,000 from the Waverly Health Center for the parking lot property exchange. He indicated the building would be white with a red brick color trim. He reported requesting to use some of the remaining funds to install the old fire department infrared heating system into the Turf Care Center. Waverly Light and Power energy consultant stated that there could be a savings of \$900 per year on utility costs with this system. Other uses of the funds are suggested to put permanent siding on the dormers and any type of energy savings insulation. Ray reviewed the project timeline with the approval of the Special Provisional use, approval and awarding of the quotes for the February 19 City Council Meeting.

2. Review of 07-08 Proposed Budget.

Snook reviewed the Golf Maintenance budget for any changes after the City Council Budget Review sessions. He indicated a change in the IPERS and the fuel. Both were recalculations. Ray mentioned the Administrative Allocation is now its own budget with no allocations to the rest of the Department.

3. Discuss Formation of Temporary Personnel Subcommittee.

Ray asked the Commission for their involvement in reviewing the resumes for the Golf Pro position. He thought a personnel subcommittee of staff and one or two Commissioners to help go through the hiring process. Any more than 2 would violate the open meeting law. Van Daalen thought the entire Commission could be involved. Klamfoth reminded those present that it was the Director's ultimate decision. After some discussion, the Commission decided to individually review the resumes as their time permits. During the interview process, Ray will

have a time; either over the noon hour or in the early evening to have the Commission members meet the candidates in an informal setting.

Reports and Communications:

Director's Report:

- Ray reported the health status of Commissioner Murray. There was some indication that he was looking to resign as a Commissioner. Ray had suggested that we contact Murray to see if we could hold the March meeting somewhere on the Bartels campus.

Staff Report:

- No report.

Club Communication:

- The Country Club Rep reported Chris Stafford was hired as the Club Manager. The Club is still in the process of hiring a chef.

Chairperson's Report:

- Van Daalen asked about the marketing plan. Ray reported the marketing plan was in the proposed budget at the same level as the past. The plan for this year was to continue with the direct mail marketing, use the commercial for televised golf events on cable and news, weather and sports on KWWL.
- It was reported that we have two outings of over 200 golfers this year that were not on the calendar last year. As soon as the pro shop person is on board, they will need to contact and confirm outing reservations.

Next Meeting: Next meeting will be held Tuesday, March 13 at noon or 5:30 pm either at the Club or Bartels.

Adjournment: Adjournment was at 6:30 pm.

Respectfully submitted,

Tab Ray
Director of Parks and Recreation