

Golf Commission Minutes
Tuesday, December 16, 2008 Noon
Waverly Country Club

Members Present: Klamfoth, Lutz, Striepe, Tyler, VanDaalen
Members Absent: None
Staff Present: Ray, Snook
Council Present: Ribich, Liddle
Visitors Present: Stu Thorson, Country Club Liaison

Summary of Formal Action: The meeting was called to order at 12:01 pm by Chairperson Van Daalen.

Motion: The November minutes were approved as presented.
14-08 Moved: Lutz Seconded: Tyler
Yes: 5 No: 0 Absent: 0

Regular Business:

1. Review of Proposed 2009 Fees and Charges

Ray began by stating that it has been a policy of the Commission to have small increases in fees each year rather than catching up with large increases between longer periods. Staff is recommending season tickets increasing by 3-5% and daily fees by at least 5%.

Klamfoth was okay with \$25 increases for season passes. Striepe was concerned about the Senior pass. Mason informed the Commission the senior was still the same amount of discount from the adult pass. Tyler hoped we monitor the private course fees.

Motion: To recommend to the City Council to approve the 2009 Golf Course fees as presented.
15-08 Moved: Tyler Seconded: Lutz
Yes: 5 No: 0 Absent: 0

2. Review of Proposed 2009-10 Golf Enterprise Budget

Ray reviewed the highlights of the proposed budget.

Golf Course Maintenance

- Salaries and wages reflect the increase in FT staff and a 3% increase in the average seasonal staff.
- Uniforms and safety includes replacement rain suits
- Building, Grounds Maintenance and Supplies reflects the cost of a grub control application incorporated into the mid summer fertilizer treatment. There is no fairway seeding program in this budget.
- Heavy motorized equipment- the decision was to recommend the purchase of a new replacement truckster utility vehicle and a used 1 ton truck with a blade from Public Works. This would equal the historic annual amount of equipment dollars budgeted in the past. The two fairway mowers were scheduled to be replaced but the amount

exceeded what was thought to be a reasonable budget request. The plan is to budget the two fairway mowers for the 10-11 budget and pay for them over the three years. The Capital Equipment line item will continue to be relatively even for several years.

Pro Shop

- Salaries and wages reflect the contracting of the Pro Shop management. The Pro Shop management is budgeted under Contract Management.
- Dues, Memberships, Subscriptions do not include the PGA memberships or the entry fees for tournaments as per the management contract. These costs are in Contract Management.
- Contract Management is explained as above and there is \$5,000 of incentive budgeted that could be more or less depending on the revenues.
- Minor Equipment includes a good, new vacuum.

Van Daalen asked if the grub control costs could be reduced by only doing a portion of the course. Snook said the damage is scattered. There would be a possibility to cut back after the first year. Van Daalen also asked about fuel costs. Snook reported the gallon cost is standardized throughout the entire City budget.

Lutz saw the split rail fence is not budgeted. Ray explained the policy of when work is done in the right of way. The property owner is responsible for the repairs when there are structures or plantings in the right of way. There was a question asking if we need the fencing. Snook said the fence was decorative but also served as a physical barrier for walkers and vehicles. Ribich suggested a split of the costs. Let the project pay for the materials and the Golf Staff install the fence. Ray will look into it. Snook said there are 23 posts that need to be replaced.

Ray reported that a 5% reduction in the tax asking budget will be submitted as well.

Striepe asked if there was anything budgeted for trees. Ray reported Snook is working on a tree replacement plan for the entire course. Then an effort to solicit donations for trees will be made with a new gift catalog for next year. Van Daalen asked if a tree nursery could be developed. Staff said the nursery idea is good and there would be an effort needed to maintain the nursery. Striepe was comfortable for the short term on the future tree plans. Lutz suggested a line item for tree improvement in the 10-11 budget.

Van Daalen remarked the salaries and wages line item has only increased 3.3% over the past 3 years.

Motion: To recommend to the City Council the 2009-10 Golf Enterprise Budget as presented.

16-08

Moved: Klamfoth

Seconded: Tyler

Yes: 5

No: 0

Absent: 0

Reports and Communications:

Director Report

- Van Daalen asked if we have looked into a multi-year contract with the management corporation. Ray said we have not but he has thought about this as well. Staff will explore the possibility for next year.
- Ray was asked if the monthly report includes the project costs that haven't been allocated to the project. Van Daalen would like to have this noted if they do.

Superintendent Report

- Snook reported the three maple trees have not been removed. The ground was either too soft or there was a snowstorm happening. The contractor will get them when conditions are acceptable.
- Snook informed the Commission that the pump station work was complete and the City is holding 5% of the contract until the station is started up by the contractor in the spring.
- Lutz asked when the asphaltting of the paths is scheduled. Ray said they will be bid with another asphalt project this spring.
- Lutz also asked about the landscaping along the rail road tracks. Snook is confident that the contractor will be diligent in the maintenance of the area.

Pro Report

- The Pro Shop will be open for the pre-holiday shopping Tuesday through Friday this week 1:00 pm-6:00 pm and Saturday 11:00 am-6:00 pm.

Country Club Report

- Stu Thorson is the new Commission Liaison.

Director Ray did not have anything for the January meeting and many of the Commissioners will be gone in January.

Next Meeting: Tuesday, February 10, 2009, Noon at the Country Club.

Adjournment: Adjournment was at 12:53 pm.

Respectfully submitted,

Tab Ray
Leisure Services Director
Commission Secretary