

Golf Commission Minutes
Tuesday, December 11, 2007 5:00 pm
Waverly City Hall Administration Conference Room

Members Present: Klamfoth, Lutz, Striepe, Tyler, VanDaalen
Members Absent: None
Staff Present: Ray, Snook
Council Present: Ribich
Visitors Present: None

Summary of Formal Action: The meeting was called to order at 5:00 pm by Chairperson Van Daalen.

Motion: Approve November minutes as written.

17-07 Moved: Klamfoth Seconded: Lutz
Yes: 5 No: 0 Absent: 0

Regular Business:

1. Review and Recommendation of Fees and Charges for the 2008 Golf Season

Ray reviewed the proposed fees. Staff suggests reestablishing a Senior season pass. Mason has said that we could lose some adult season passes but should more than make up for it in the number of Senior passes sold. After some discussion, the Commission suggests a Senior rate of \$450 which is a 15% discount from the regular Adult rate. Staff suggests increasing the Adult rate from \$515 to \$525, reducing the Junior from \$150 to \$125, and establishing a special Junior rate of \$50, eligible for certain slower times during the weekday. The Trail, Adult, Family, and Spouses tickets would remain the same. Some of the justification in these suggestions is that they would create more traffic in the Pro Shop and sales of food and merchandise could increase.

A single daily rate for both weekday and weekend is suggested at \$19. The only time people would pay this is during the prime times when a special is not offered. Also establishing a \$7 Junior green fee to promote Junior play.

Carts would be increased from \$24 to the typical regional rate of \$26. A nine hole rate would be \$16 with a corresponding increase in the punch card from \$100 to \$120 for 10 punches. The cart season ticket would increase from \$495 to \$500.

Motion: To recommend to the City Council to approve the Golf Course fees and charges for the 2008 golf season.

18-07 Moved: Tyler Seconded: Striepe
Yes: 5 No: 0 Absent: 0

2. Review and Recommendation of FY 2008-2009 Budget for the Golf Course and Pro Shop Operations.

Ray reviewed the Pro Shop budget. He said the main difference is the personnel costs. Van Daalen noted the increase of \$20,000 in the salaries and wages. Ray said the increase was due to the increase in the minimum wage and the contract with the Pro.

Snook reviewed the Golf Maintenance budget and the list of items that were cut during budget development and during conversations with the Director.

Van Daalen asked about utility and the possible cost savings with the new heater system. Snook uses a 3-5 year history to estimate the utilities. Tyler asked about the cut of sprinkler heads. Snook reported there could be some available from another source. Lutz asked about the DNR testing of the effluent. Snook said it had increased to an every week rather than only when it is used. The Commission was concerned about some of the cuts and what would happen if something came up. Ray said Snook has proved himself at reallocation resources if something unexpected happens. Striepe asked about a tree program. Snook said there is not a tree program but there could be trees available once the project starts. Ray mentioned Trees Forever.

Ray reviewed the revenues after and his conversation with Mason. Mason has tracked the average amount of revenue each round produces. He bases his revenue projections on this amount and increasing rounds. Rounds increased over 11% for the 2007 season. He is confident that rounds will increase 5% for 2008 and is basing his revenue projections on the income per round. It is also noted for the fiscal year that we are 18% above last year in revenues through November.

Motion: To recommend to the City Council to approve the FY 2008-2009 budget for the Golf Course and Pro Shop operations.

19-07
Yes: 5

Moved: Lutz
No: 0

Seconded: Klamfoth
Absent: 0

Director's Report

Ray reported the request for an additional \$1,500 of Hotel Motel tax funding for marketing had been made for the next budget.

Van Daalen asked about the meeting with the irrigation consultant. Ray said we will be reviewing the project at the next meeting and the bid will be structured with alternatives for different levels of irrigation upgrades.

Lutz thought the area where Light and Power cleared some of their power lines looked rough.

Ray reminded the Commission of the future meeting schedule:

- January 7 the Fees and Charges will be reviewed and approved at City Council.
- January 8 at the Golf Commission 5:00 pm meeting will be reviewing the project with the architect at City Hall.
- January 21, the Architect will be reviewing the project with the City Council.

Chairperson Van Daalen suggested at a future meeting, the Commission should discuss immediate needs.

Next Meeting: Next meeting is set for Tuesday January 8, 5:00 pm at City Hall.

Adjournment: Adjournment was at 6:21 pm.

Respectfully submitted,

Tab Ray
Leisure Services Director
Commission Secretary