

Golf Commission Minutes
Monday, December 11, 2006
5:00 pm
City Hall Conference Room

Members Present: Klamfoth, Lutz, Murray, VanDaalen
Members Absent: Striepe
Staff Present: Ray, Snook,
Council Present: Ribich, Rasmussen, Liddle
Visitors Present: Kruckenberg (WAGOCO), Thorson

Summary of Formal Action: The meeting was called to order at 5:10 pm by Chairperson Van Daalen.

Motion: Minutes were approved as amended. Lutz pointed out that he stained the pump house and had not sealed the pump house as stated in the November minutes.

22-06 Moved: Murray Seconded: Klamfoth
Yes: 4 No: 0 Absent: 1

Regular Business:

1. Recommendation to City Council on 2007 Golf Course Fees and Charges

Ray began by reviewing the suggested fee changes and the revenue effects. These included the Young Adult/Senior/ Junior green fee increase to \$14, the daily trail fee increased to \$14, the Junior Season pass increased to \$150, rental carts increased to \$24, and the cart punch card increased to \$100. He also stated the Commission might consider an inflationary increase of 2-3% on the Season Passes.

Discussion began about the Wartburg team practices and the High School teams. Van Daalen suggested that he and staff talk to Wartburg about a green fee and invoicing at the end of the season. Klamfoth thinks the free rounds for the High School needs to be noted in the budget. Lutz mentioned that it should also be noted that High School golf teams volunteer on projects for the course. Ribich was interested in what increase in outings we had this past year and that it should be an emphasis.

Motion: To recommend to the City Council to set the golf fees for the 2007 season at the suggested levels with season tickets increasing by 3% and daily as recommended.

23-06 Moved: Lutz Seconded: Klamfoth
Yes: 4 No: 0 Absent: 1

2. Review of 07-08 Proposed Budget.

Snook reviewed the Golf Maintenance budget. The budget has no new initiatives except for the increase in season pay scale and the effect on the salaries and wages. It is not currently known about the effect the reorganization of the Department in terms of the Administrative Allocation. There were general questions about the budget and the Commission suggested adding \$1,000 to the Building and Grounds for fairway seed. Ray reviewed the revenues and stated the revenue increase before the additional revenue changes was about \$8,000. He will need to refigure the revenues effects. Ray then went into the Pro Shop budget. He stated the budget was about the same as in the past with the exception of the computer software and hardware for the Fore Reservation system being proposed.

Motion: To recommend to the City Council the 2007-2008 budget as reviewed.

23-06 Moved: Klamfoth Seconded: Lutz
Yes: 4 No: 0 Absent: 1

Liddle asked about the tax asking. Ray said he would report the amount of projected subsidy after the expenditures and revenues were refigured.

3. Discussion of Manager Position.

Ray reviewed the job position of Pro Shop Manager. He said the position has changed to requiring some marketing, computer, and management background. Klamfoth stated that the current management is the best at hospitality and customer service. Ray reported that JR has said if he is back next year it would be his last.

Murray suggested that with the possibility of using current funds, a PGA Pro could be available. Ray will contact the PGA to find out the options and talk to JR.

Reports and Communications:

Director's Report:

- Ray reminded everyone of the City Council meeting to approve the exchange of land with the Waverly Health Center next Monday December 18. He also wished everyone a very Happy Holidays.

Staff Report:

- Snook reported on the winterization of the course, the monetary contribution for sand for the bunkers, and the cold storage specifications.

Club Communication:

- The Country Club Rep reported the Club Manger was leaving at the end of February.

Chairperson's Report:

- None

Commission's Communication:

- None.

Next Meeting: Next meeting will be held Monday, January 15 at 5:00 pm at the Waverly Civic Center.

Adjournment: Adjournment was at 6:50 pm.

Respectfully submitted,

Tab Ray
Director of Parks and Recreation