

## **GOLF COMMISSION MEETING MINUTES**

Thursday, January 22, 2004

7:00 pm

Council Chambers

**Members Present:** Egli, Murray, Striepe, Van Daalen

**Members Absent:** Klamfoth

**Staff Present:** Ray, Snook, Iverson,

**Council Present:** Grace

**Visitors Present:** Steve Egli

**Summary of Formal Action:** The meeting was called to order at 7:00 p.m. Minutes were approved as written.

**Council Communication:** Chairperson Van Daalen welcomed Council Liaison Gary Grace to the Commission.

### **Regular Business**

1. Discussion began with the tax rebatement for Centennial Oaks and the zero subsidy budget submitted. Councilperson Grace explained that the issues were completely different. The Economic incentive package was began 2 years ago and Centennial Oaks as a business that invested in Waverly, it qualified by the number of jobs it created and the taxable valuation of the investment. He further explained that the policy would be the same for any other type of business that fit the criteria. It was a coincidence that the two items were on the same Council agenda.

The dialog turned to the golf operation budget. The Commission and staff agreed that the Commission worked hard to get the fees to a point that would be acceptable to the public golfer and make cuts in the operation to keep the integrity of the maintenance budget. Murray stated that we have the unique capability to make an adjustment in fees since the season was split. He felt the golfers were Ok with the increases now as long as the course does not suffer in quality. Van Daalen wants to continue to recommend the budget originally presented to Administration of \$29K subsidy. He opposes the \$0subsidy budget. Ray explained the worse case scenario of the state reimbursements and the fact that the state will not have their budget requirements by the time our budget needs to be certified. Grace asked in a worse case scenario, what the Commission could do to reduce expenditures or increase revenues.

Snook asked if any Hotel/Motel tax dollars could be used for advertising the course. Murray would like to see cooperation with WADG, Centennial Oaks and the local hotels to make a golf destination package and market it to 2-3 hours away.

Chairperson Van Daalen will attend the Budget hearings and reinforce the budget presented at \$29K subsidy as the budget recommended by the Golf Commission.

2. Ray reviewed the Golf Commission ordinance. The Commission wanted to make an annual report to the Council and would need information including the revenues, rounds, history, accomplishments, challenges, long-range plan and a review of the goals and objectives. Ray will provide this information at the February meeting. It was also decided to have the goal setting session for this year at the March meeting.

3. Chairperson Van Daalen stated that after conversations with the Administrator and Director, a policy of approving over expenditures by line item is not within the scope of the Commission duties. Ray stated the review of the monthly reports and why any line item is exceptionally high or low is a valid discussion by the Commission and keeps staff on their toes regarding expenditures.
4. Ray introduced options of the reserve fund. The Commission could recommend placing it all in the General Fund to reduce the subsidy, keep part and place part in the General Fund, or keep a reserve fund intact for use on golf course project. It was decided to take no action on the reserve fund at this time and to review the project priorities at the March meeting. Snook will work on a cart path priority plan.
5. Murray pointed out that the ordinance says the election of officers takes place in odd years so no action was necessary.

### **Reports and Communications**

#### **Staff Report:**

Ray reviewed the list from the January meeting. He footnoted the amount of free golf in the budget documents, made a request to trees Forever for spraying the Austrian Pines on the golf course, footnoted the inventories of chemicals and merchandise on hand, talked to First National Bank regarding bankcard fees, and did the new revenue projection.

Snook told the Commission that he was working on a volunteer program to help the maintenance staff do the very visible things that could be handles with non-staff. He also was looking at additional no mow areas.

**Next Regular Meeting** February 16, 5:30pm

**Adjournment** The Commission adjourned at 8:45pm.

Respectfully submitted,

Tab Ray  
Director of Parks and Recreation