

**Waverly Golf Commission Meeting Minutes**  
**Tuesday, January 15, 2002 5:30 p.m.**  
**City Hall Council Chambers**

**Members Present:** Egli, Murray, Striepe, Van Daalen

**Members Absent:** None

**Staff Present:** Ray, Snook, Quigley

**Visitors Present:** Many

**Council Present:** Patsy Reed, Mayor Ackerman

**Summary of Formal Action:** The meeting was called to order at 5:30 p.m.

**Tabled Items:** None

**Regular Business:**

1. Election of Officers – The Commission voted to fill the positions of Chair, Vice Chair, and Secretary.

Motion: To appoint Larry Van Daalen as the Golf Commission's Chairperson for the year 2002.

02-01	Moved: Murray	Seconded: Striepe
Yes: 4	No: 0	Absent: 0

Motion: To appoint Jim Murray as the Golf Commission's Vice Chairperson for the year 2002.

02-02	Moved: Striepe	Seconded: Egli
Yes: 4	No: 0	Absent: 0

Motion: To appoint Bill Striepe as the Golf Commission's Secretary for the year 2002.

02-03	Moved: Murray	Seconded: Egli
Yes: 4	No: 0	Absent: 0

2. Pro Shop Management – The Commission discussed whether a Pro Shop Manager should be hired for the upcoming season. The Commission is concerned with hiring a pro with the course in the shape that it is. Further discussion was held regarding hiring a manager for this season while exploring recruitment opportunities for next year.

Motion: To direct staff to hire a seasonal manager with the understanding that it may be a one year position.

02-04            Moved: Striepe  
Yes: 4            No: 0

Seconded: Egli  
Absent: 0

3.     Budget – Superintendent Snook reviewed the proposed increases and decreases for the proposed FY 2003 Budget. The Commission questioned whether hours would be saved during the first half of the season. Snook stated the hours saved will be carried over into the grow-in period. Director Ray reviewed projected revenues and expenses.
4.     Restroom Concept – Director Ray reviewed the proposed restroom concept. He stated this item was originally pulled from Phase 2 of the Golf Course Reconstruction. Director Ray also reviewed the proposed parking lot concept. The current concept includes 93 marked stalls and could be bid with other asphalt projects.
5.     Marketing Program – Wartburg Class – Director Ray informed the Commission that he has been in contact with Kim Folkers of Wartburg College. She is interested in having her classes draft a marketing program for the Golf Course. Director Ray stated the class will present their ideas at a future meeting.
6.     Tee Sign Update – Director Ray informed the Commission that there are four tees left to be sponsored.

**Reports and Communication:**

1.     Chairperson's Report – Chairperson Van Daalen requested the Commission be informed of anything being presented to the Council (example: Change Orders).
2.     Superintendent's Report – Superintendent Snook stated he feels the green covers were a good purchase due to the lack of snow so far this winter.
3.     Director's Report – Director Ray informed the Commission that Strategic Planning will be held with the City Council on Wednesday, January 16. He also reported confirmation of Dave Klamfoth for the final commission position at the next City Council meeting.

The next meeting will be held on February 18 at 5:30 p.m. at City Hall.

**Adjournment:**        The Commission adjourned at 7:04 p.m.

Respectfully Submitted,

Tab Ray  
Director of Parks and Recreation