

**Golf Commission Minutes**  
**Tuesday, September 9, 2008 Noon**  
**Waverly Country Club**

**Members Present:** Lutz, Striepe, Tyler, VanDaalen

**Members Absent:** Klamfoth

**Staff Present:** Ray, Snook (12:15pm)

**Council Present:** none

**Visitors Present:** none

**Summary of Formal Action:** The meeting was called to order at 12:01 pm by Chairperson Van Daalen. The August minutes were not in the packet so no approval occurred.

**Regular Business:**

**1. Project Tree Planting Plan**

Ray reviewed the tree planting plan. He noted several concerns by staff including the deciduous trees in the middle, the selection of spruce trees as a species, and the small trees on the east edge to be moved north. He mentioned the tree installation will be a function of availability and cost.

Snook remarked the groupings are important. He would prefer to get big trees rather than smaller containerized trees. Staff did not know the budgeted amount for the tree budget. Ray will confirm.

The priorities of the Commission were:

- a. Northeast corner around the par 3 green, hide the controller
- b. Mounds on par 4
- c. Back drop of par 4 green
- d. Middle area
- e. Along par 3 tee
- f. Mid mound par 4

**2. Review of 2009 Golf Pro Contract**

Ray reviewed the main points of the proposed Golf Pro contract. The main difference is the agreement will be contractual instead of as an employee. Ray is waiting to see if there are any concerns for the switch.

**3. Expansion Project Update**

Ray reported the project is done and the architect will be coming back to do the final punch list. The Contractor has been paid all but \$500 plus the retainage.

Snook said they are ready to mow the par 3 green for the first time. He is very satisfied with the Bruce Company and their subcontractors. He mentioned the things that were left to complete are the cart paths, water feature needs to be sealed, and the trench settling will be addressed after the winter.

Snook said they will be turning on the water feature for a trail run on Thursday afternoon.

## **Reports and Communications:**

### Director Report

- The Chairperson brought the budget bottom line through August to the Director's attention. Ray reported the overall operation is \$30,000 in the red more than last year at this time. He said there was some timing on some issues including an extra payroll, \$12,000 in revenues that played in August that won't be credited until September, timing on merchandise and ground maintenance supplies purchases. He appreciated this being noted. Adjustments to the budget are more likely to succeed earlier in the year than when there are only a few months left.

### Superintendent Report

- Grow in, winter kill reseeding, playability
- Staff is beginning to mow the reseeded areas

### Pro Report

- None

### Country Club Report

- None

Lutz asked about the grasses on the railroad right of way. Snook will investigate. Lutz asked about the leak in the pond on # 16. Snook said he does not know where the leak is at this time and is continuing to research the problem.

**Next Meeting:** October 14 at Noon at the Country Club.

**Adjournment:** Adjournment was at 1:05 pm.

Respectfully submitted,

Tab Ray  
Leisure Services Director  
Commission Secretary