

A Study Session of the Waverly City Council was held on March 22, 2010 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present were: Kathy Olson, Gary Boorum, Jim Vowels, Gary Grace, Gene Lieb, Tim Kangas and Richard Lindell. Absent: None

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Grace

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 7

No: 0

Absent: 0

Council paused for a moment of silence in memory of Joshua Young.

B. VISITORS/PUBLIC COMMENTS.

Finance Director Bachhuber informed Duane Liddle that Auditor Jeff Peters did not suggest the City had any trouble with the internal controls. It is an ongoing concern for the Accounting Department to meet auditing requirements. The City continues to receive the Certificate of Achievement for Auditing Standards.

Mayor Brunkhorst thanked City staff for their work at the Flood Awareness Meeting last Thursday.

C. REGULAR BUSINESS.

1. **Installation of Boards on Dam.**

Motion failed due to lack of a motion so the Boards will not be installed on the dam.

2. **Approve Change Order No. 1 for the Riverbank Stabilization – 2010 (An NRCS Project).**

The change order was for final adjustment of quantities and the local match would come from the flood account.

Moved By: Olson

Change Order No. 1 from Skyline Construction of Decorah, Iowa for the Riverbank Stabilization – 2010 (An NRCS Project) for the increased amount of \$11,762.61 is hereby approved.

Yes: 7

No: 0

Absent: 0

3. **Approve Pay Request No. 1 for the Riverbank Stabilization – 2010 (An NRCS Project).**

Moved By: Vowels

Pay Request No. 1 from Skyline Construction of Decorah, Iowa for the Riverbank Stabilization – 2010 (An NRCS Project) in the amount of \$61,638.47 is hereby approved.

Yes: 7

No: 0

Absent: 0

annexed into Waverly. The Fair/Ball Diamond vision would allow both groups to share infrastructure costs and programming. The Fair Board/Ball Diamond Development Committee is closing out the concept/design phase. A meeting will be held on April 11th at 5:00 P. M. in the Civic Center to present the project to the public. The Committee would like to make a decision on the site within 90 days. The next step would be to develop an organization to manage the project and start working on filing papers for 501C3 designation. Committee members are looking for City staff support regarding economic land use development, grant writing services, annexation and infrastructure guidance. If the Committee can demonstrate that there is a project plan and the organization is formed, they hope the City Council will approve the funding of the project. Mr. McKenzie stated that he hopes that the petitioners and Fair supporters will give monetarily, and provide in-kind labor or materials. The Committee has not ruled out either the Smith or CIWA property or any other property adjacent to the City. **The City of Waverly provided \$250,000 over five years in support of the soccer fields development. Waverly Light & Power and the City each provided \$50,000 to match a \$100,000 Community Attraction and Tourism grant.** The first phase would be completion of the adult diamonds, youth diamonds phase two and softball diamonds in phase 3. Federal and State funding could be available because of youth through FHA Fair projects and economic development activity such as festivals, bandshells, concerts, or an ice rink. Council would like an appraisal on the 24 acres the City owns that was supposed to be for ball fields. There has been no discussion of future use of the Fairgrounds if the Bremer County Fair moves to another location. Possibilities include park, pool expansion, bandshells. David Joachim hoped that the City will look at the waterway and runoff needs in the proposed area and **at the** agricultural income that will be lost.

2. **Review of the Strategic Planning Report.**

Administrator Crayne reviewed the on-going priorities from the Strategic Planning Report. Flood mitigation includes:

- Inflatable dam – Historic work is in the process. The proposed bid letting date is June 7th with September construction. Final plans will be coming to Council.
- Flood buyouts – 15 buyouts, money for 10 more came in and money for 17 more will come out in a week or two. All 72 property owners have **begun buyout process with INRCOG.**
- Policy for use and maintenance of green space – staff has been working on plans and the SMART Growth Committee will be doing some planning with the City. The group will be looking at development of green space, land use along the future 10th Avenue corridor and look at housing needs.
- Dry Run Creek – the City has requested that the Army Corps of Engineers do an additional flood study in SE Waverly.

- Hazard Mitigation Commission has been established by Council and anticipate a first meeting the middle of April.
- Ball field proposal is moving forward.
- Staff will be coming to Council at a future study session with a sidewalk and street improvement program.
- Ben Kohout is putting together a program for enforcement of rental property regulations.
- The City will be assembling a group with Council representation to look at qualifications for consultants for the 10th Ave SW extension project.
- Staff is working with property owners on the 4th Street Corridor Project.
- Public Works Facility will be delayed for a couple of years.
- Leisure Services Director Ray is developing a Park and Leisure Services Master Plan with input from the Commission.
- Staff will bring forth recommendations to Council for a future Waverly Business Park.
- Staff is already working on swimming pool upgrades.

Mr. Crayne informed Council that he has assigned staff to bring back a plan of action for the objectives outlined above which will come to Council. Initiatives to enhance civic engagement/communications include:

- Public Works newsletter and flood newsletter is informative.
- Mayor has been doing radio programs.
- City is enhancing its website with City Council meeting streaming.
- Council will have to schedule who they want to invite as guest councilperson.
- The City has offered to host a Waverly Connected breakfast for citizens.

The Strategic Planning Report is on the website.

E. BOARDS AND COMMISSIONS.

1. Boards and Commissions.
2. Reports.
3. Communication.

F. CITY COUNCIL COMMENTS ON POLICY ISSUES.

Council thanked Scott Harms for his service as Guest Councilperson for March.

Mayor Brunkhorst and Councilmember Olson urged citizens to fill out their Census forms when they receive them.

City Engineer Cherry informed Council that the river gauge was reading abnormally high. Staff looked at the historical reading of the gauge and found that around January 24th there was an unsupported jump in the river level that was being registered by the gauge. USGS discovered the error on March 16th when they came and calibrated it. USGS stated that around January 24th ice or condensation froze and caused the gauge to

malfunction or misread. Staff was also monitoring in the field to make sure that 1st Street NW and 7th Ave SE were not in danger during the Spring snow melt. City Engineer Cherry also stated that Bremer County Emergency Coordinator Kip Ladage was applying for funding for manual gauges. The River gauge read at 13.2 but really it was 11.5 feet. Waverly Light & Power is rerouting a transmission line along 12th Street NW and they will be replanting trees along Wartburg property.

G. ADJOURNMENT.

Moved By: Olson

That the City Council Meeting be adjourned.

Yes: 7

No: 0

Absent: 0

Council adjourned at 8:35 P. M.

Bob Brunkhorst, Mayor

Attest:

Jo-Ellen Raap, City Clerk