

WAVERLY GOLF COMMISSION MEETING MINUTES

Tuesday, March 13, 2001 5:30 p.m.

City Hall Council Chambers

MEMBERS PRESENT: Murray, Sipple, Striepe, VanDaalen (arrived at 5:39 p.m.),
Taiber (left at 6:28 p.m.)

MEMBERS ABSENT: None

STAFF PRESENT: Ray, Snook, Quigley, Greenfield

COUNCIL PRESENT: Ribich

VISITORS: None

SUMMARY OF FORMAL ACTION: The meeting was called to order at 5:34 p.m. by Chairman Sipple. The February 19, 2001 minutes were approved as amended: The second sentence in item #2 (Pro Contract) under regular business should read, "The Commission discussed whether it is the City's responsibility to compensate the Pro for his losses during the construction period."

TABLED ITEMS:

REGULAR BUSINESS:

1. Review of Bids for Phase II Project / Recommendation to Council on Project Scope – Director Ray distributed the bid tabulation sheet for Phase II of the Golf Course Project. The low bid was placed by Duinick Bros. Inc., from Prinsburg, Minnesota for \$929,500.00. The Commission discussed the bids and the varied price estimates. Director Ray had also given the Commission a Project Summary Sheet, which combined the Phase II bid, non bid estimates, Phase II Contingency, and Design Fees for a total of \$1,135,975.

Motion: To recommend to the City Council to accept the low bid from Duinick Brothers of \$929,500 for Golf Course Construction, Irrigation and all Alternates for the Golf Course Renovation Project Phase II.

01-06
Yes: 5

Moved: VanDaalen
No: 0

Seconded: Taiber
Absent: 0

2. Golf Gift Catalog / Adopt a Tee Program – Director Ray presented a draft copy of a Golf Gift Catalog that may be used for extra items needed with the expansion of the golf course. Discussion followed regarding whether anything else needs to be included in the catalog. The Commission also discussed who should be on the mailing list and how to go about notifying them. The Commission was basically favorable to the proposed gift catalog.

Regarding the Adopt a Tee program, the following ideas were considered: those who commit first get the first choice, hold Silent Auction, those who already have signs get first choice, and offer different levels and package options. Chuck Sipple, Sue Taiber and Doug Snook volunteered to look into the tee program and products in more detail. They will report to the Commission at the April meeting.

3. USGA Grant Visitation Report – Director Ray informed the Commission that Mary Lancaster from the USGA Foundation visited with staff, the architect, Country Club Board members and Commissioners about the USGA Grant. The original grant estimate was \$92,000, but due to the decrease from the original estimate of costs for the bid unit prices, the grant estimate is now \$70,000. Ray stated we should know in mid-May whether we will receive the grant.

REPORTS AND COMMUNICATION:

Larry VanDaalen distributed the Financial Statement and expressed his desire to review the budget more closely throughout the year. Director Ray will distribute the report monthly.

Jim Murray stated he feels it is important for the Commission to be willing to attend various community meetings, if requested, in order to explain to the public what is going on and to reiterate the season pass issue.

The next Golf Commission meeting will be held on Tuesday, April 17 at noon at the Country Club.

ADJOURNMENT: Motion was made for adjournment at 6:36 p.m.

01-07	Moved: Striepe	Seconded: Murray
Yes: 4	No: 0	Absent: 1

Respectfully Submitted,

Tab Ray
Director of Parks and Recreation