

Golf Commission Minutes
Tuesday, March 11, 2008 Noon
Waverly Country Club

AMENDED

Members Present: Klamfoth, Lutz, Tyler, VanDaalen
Members Absent: Striepe
Staff Present: Ray, Snook, Mason
Council Present: None
Visitors Present: Clint from Waverly Newspapers, Litterer and Johnson, Waverly Light and Power, Thorson, Kruckenberg

Summary of Formal Action: The meeting was called to order at Noon by Chairperson Van Daalen.

Motion: Approve January minutes as written.

06-08 Moved: Tyler Seconded: Lutz
Yes: 4 No: 0 Absent: 1

Regular Business:

1. Review of Golf Course Expansion Project/ Pump Station Bids

Ray reviewed the bid estimate, the bid summary and the revised Implementation and Project Cost. He said the pump station low bid was \$20,000 over the estimate and the expansion project low bid was \$50,000 over the estimate. The architect feels the uncertainty in fuel costs, and the increase in fertilizer and labor costs were the unknowns in the bidding and drove up the prices. After discussion with staff and the architect, Ray recommends the following to bring the budget back in line with budgeted numbers:

- 4 months of grow-in at \$5,000/month rather than \$7,500/month
- 5 year maintenance allowance at \$10,000/year rather than \$18,000/year
- Contingency \$10,000 rather than \$15,000
- One less transfer pump at \$13,500
- Tree plantings at \$13,000 (37 trees) rather than \$28,800 for 64 trees

This should bring the expansion project and the pump station back to the budgeted number.

Ray reminded the Commission that the original hospital negotiation did not include \$110,000 of infrastructure consisting of the pump station renovation and a replacement supply pump.

Snook said the original estimate included an estimated cost for maintenance for the next 5 years. It was based upon the costs of 16 acres of maintained turf. The plan has at least 5 acres of no mow area so he is comfortable in reducing the estimate to \$10,000 per year.

Klamfoth thought it was a small contingency and if anything happens, he is afraid of the risk of compromising the new holes.

Motion: To recommend to the City Council to accept the bids for the Golf Course Expansion Project and Pump Station Renovation project as presented.

07-08
Yes: 4

Moved: Klamfoth
No: 0

Seconded: Tyler
Absent: 1

2. Report on Concept for the West Border along the Railroad Tracks

Mike Litterer, Operations Manager/Assistant General Manager and Diane Johnson, General Manager were present and reviewed the plan for the protection of the transmission lines along the west boundary of the golf course. They reported the Federal Liability Standards have become stricter and there is a need to clear cut around the transmission lines. These lines provide power to Waverly and a number of other communities north and south of Waverly. If they were to be damaged by tree branches, it would affect more than Waverly. It will also reduce their maintenance costs.

They plan to protect the bank along the railroad tracks with some grasses and ground cover to prevent erosion after they have removed the trees. Their plan for committed care includes spraying for weed control, mowing the bank twice a year, and seeding if necessary. They reported that it will take at least 3 years before it is grown in.

Johnson and Litterer also said in accordance with the Tree Trade program, Waverly Light and Power will donate \$6,000 for replacement trees to be placed on the Golf Course.

Van Daalen requested an information sheet to be handed to out to the golfers explaining the project. Litterer will provide an information flyer to Ray.

Van Daalen expressed appreciation for the help Waverly Light and Power was providing on the power requirements for the Expansion project. Litterer said it will be a payback situation where everyone benefits.

Ray thanked the Light and Power representatives for their assistance and their attendance at the meeting.

3. Cart Policy

There has been a question raised by the public on age of using the rental carts. Mason has used the legal age of 18 in the past. The request is for someone with a valid driver's license who is 16 to use a cart rented by the family for a year.

Motion: To establish the policy of requiring daily cart renters to be age 18 and annual cart renters to be 16 with a valid operator's license.

08-08
Yes: 4

Moved: Lutz
No: 0

Seconded: Klamfoth
Absent: 1

4. Review Department Planning Notes

Ray reviewed the Department Planning notes for future projects.

Reports and Communications:

Pro Report

- Marketing budget is down to \$4,000 out of the \$7,500 budgeted for the beginning of this season. July 1 the budget was approved for \$9,000 for marketing for the fiscal 08/09 year.
- The schedule is set for the year.
- We will begin to use sign in cards that the user will only need to slide it through a reader to check in. They will also be used for incentive programs and e-mail specials.
- Regular hours of the Pro Shop will be 9-5 Monday –Friday until the course opens.
- Staff has been in discussions with WADG on the Golf Waverly website maintenance. WADG is not interested in keeping the site. We don't feel we should pay for the entire cost since Centennial Oaks is also on the site. The cost is \$360/year and staff feels it is worth keeping the site.

Superintendent Report

- The staff is ready for the season
- There is some concern after 90 days of ice cover. We put knot weed preventative down last fall and this could inhibit seed growth if we need to seed any area lost because of the ice cover.

County Club Report

- The Club has started summer hours with Mondays closed. Kruckenberg reports their new projects include new French doors, new ceiling, carpeting and chairs in the ball room, handicapped accessible men's restroom, and a storage area. They have also received positive comments on the quality of our newsletter.

Next Meeting: April 8, noon at the Country Club.

Adjournment: Adjournment was at 1:15 pm.

Respectfully submitted,

Tab Ray
Leisure Services Director
Commission Secretary