

**From:** krueger [krueger@dybb.com]  
**Sent:** Thursday, March 25, 2004 12:20 PM  
**To:** conniet@ci.waverly.ia.us  
**Subject:** airport commission meeting minutes from 3/11/2004  
WAVERLY AIRPORT COMMISSION

MINUTES OF MEETING ON MARCH 11<sup>TH</sup>, 2004, 7PM

THE WAVERLY AIRPORT COMMISSION MEETING WAS CALLED TO ORDER BY VICE PRESIDENT, NORM MUTCHLER. THE FOLLOWING COMMISSION MEMBERS WERE IN ATTENDANCE: NORM MUTCHLER, STEVE PALMQUIST, AND TRAVIS KRUEGER. ALSO PRESENT: STEVE SHIELDS AIRPORT MANAGER AND MIKE CHERRY, CITY LIASION. ABSENT JANICE JOHNSON, BOB BAUMAN.

THE MINUTES OF THE COMMISSION MEETING HELD ON FEBRUARY 12<sup>TH</sup>, 2004 WERE READ AND APPROVED WITH AN AMENDMENT OF ADDING MIKE CHERRY'S NAME TO THE ATTENDANCE RECORD. BY MOTION OF STEVE PALMQUIST, SECOND BY TRAVIS KRUEGER. MOTION CARRIED.

THE FINANCIAL REPORT FOR THE MONTH OF FEBRUARY WAS REVIEWED. AIRPORT MANAGER, STEVE SHIELDS MENTIONED THE IOWA PUBLIC AIRPORT ASSOCIATION MEMBERSHIP WAS \$50.00 FOR THE YEAR. THE COMMITTEE DISCUSSED THE BENEFITS OF BEING A MEMBER. MOTION WAS MADE BY STEVE PALMQUIST TO APPROVE. SECOND BY NORM MULTHER. MOTION CARRIED.

CEDAR VALLEY AVIATION REPORTS/ANNOUNCEMENTS WERE THEN ADDRESSED. A SMALL EXTERIOR, POSSIBLY PORTABLE BUILDING WAS DISCUSSED FOR STORAGE. TO CLEAR UP MUCH NEEDED SPACE IN THE HANGAR AND FOR STORAGE FOR SEASONAL EQUIPMENT. IT IS GOING TO BE LOOKED INTO. IT WAS THEN DISCUSSED ABOUT THE DEMAND FOR ADDITIONAL HANGAR SPACE AT OUR AIRPORT. STEVE SHIELDS HAS BEEN KEEPING A LIST OF PROSPECTIVE TENANTS.

UNFINISHED BUSINESS: GRANT APPLICATION WAS NEXT ITEM DISCUSSED. ONLY ITEM DISCUSSED AND THEN CHANGED WAS FOR 6000 GALLON FUEL CELL TO BE FOR ONLY ONE(1) FUEL TYPE NOT TWO AS PREVIOUSLY DISCUSSED. STEVE PALMQUIST MOVED FOR APPROVAL OF THE APPLICATION AS AMENDED BY STEVE PALMQUIST. SECOND BY TRAVIS KRUEGER. MOTION CARRIED.

NO NEW BUSINESS WAS BROUGHT UP FOR DISCUSSION.

WITH NO FURTHER BUSINESS BEFORE THE COMMISSION, THE MEETING WAS ADJOURNED BY MOTION OF STEVE PALMQUIST, SECOND BY TRAVIS KRUEGER.

NEXT MEETING DATE- APRIL 8, 2004. 7PM AT THE WAVERLY MUNICIPAL AIRPORT.

TRAVIS KRUEGER, COMMISSION MEMBER  
FILL-IN SECRETARY FOR JAN JOHNSON

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